

# **Draft Agenda for Inaugural AGM of Brigstowe Village Band**

## **on 16<sup>th</sup> October 2022**

1. Apologies for absence
2. Formal adoption of the constitution
3. Reports by officers:
  - i. Gaffer,
  - ii. Bagman, Approval of Accounts
  - iii. Membership Secretary
4. Election of Steering Committee members
5. Election of Officers
6. Any other business

notes:

1. We should keep a register, although, prior to adoption of the constitution, establishment of a quorum is not required
2. Formally, resolutions and elections should be voted on by having a proposer, a seconder and a plenary vote. After the adoption of the constitution the meeting has to be quorate for the vote to be valid.

first draft: FK 02/10/22